



LISA M. GARRETT
DIRECTOR OF PERSONNEL

COUNTY OF LOS ANGELES

DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
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October 3, 2011

To: Departmental Human Resources Managers

From: Ann Havens, Senior Human Resources Manager
Countywide Exam Administration Division

Subject: **EXAMINATION SUSPENSION NOTICE**

This is to inform you that the following examinations administered by the Department of Human Resources will be suspended for filing effective **5:00 p.m. (Pacific Standard Time) on Monday, October 31, 2011**. Please ensure that the examination bulletin pertaining to this examination is removed from your employment bulletin boards following suspension.

TITLE	EXAM NO.
Administrative Services Manager I (Contracts)	140
Administrative Services Manager II (Contracts)	148
Management Analyst (Contracts)	147

Should you have any questions regarding this matter, please contact Scott P. Susswain of my staff at (213) 351-6468.

LMG:SKT
AH:sps

Attachment

DEPARTMENT OF HUMAN RESOURCES
COUNTYWIDE EXAM ADMINISTRATION DIVISION
3333 WILSHIRE BOULEVARD, SUITE 100
LOS ANGELES, CA 90010

EXAMINATION TITLE	EXAM NUMBER	BULLETIN POSTED
Administrative Services Manager I (Contracts)	140	05/31/2011
Administrative Services Manager II (Contracts)	148	05/31/2011
Management Analyst (Contracts)	147	05/31/2011

THE ABOVE EXAMINATIONS WILL BE SUSPENDED FOR FILING EFFECTIVE MONDAY, OCTOBER 31, 2011.

Applications received after 5:00 p.m. (PST) on **Monday, October 31, 2011**, will not be accepted.